



Standing Rules of the Rocky Mountain Chapter of NAVHDA

Adopted December 15, 2009

Revised Jan. 15, 2015

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Section 1: Administration of Test Entries

The Director of Testing will follow these protocols when administering test entries:

- a. The Director of Testing will administer test entries on a first-come, first-served basis.
- b. Test entry applications must be completed in entirety and accompanied by the appropriate funds in order to be accepted by the Director of Testing.
 - i. If an entry is incomplete, i.e., does not include the dog's NAVHDA registration number, then a slot will be held on the roster until 30 days prior to the first day of the test.
 - ii. If the missing information has not been provided to the Director of Testing by 30 days before the test, then the entry will be removed from the roster and entry fee will be refunded.

- c. If the Director of Testing receives a completed test entry for a test in which no active roster spot is available, the entry will be placed onto a waiting list. Wait list procedures are as follows:
 - i. While every effort will be made to move entries from the wait list to the active roster on a first-come, first-served basis, RMC reserves the right to place any entry onto the active roster in such a way as to maximize the number of dogs tested according to NAVHDA guidelines.
 - ii. The fee for wait-listed entries will not be deposited until an active roster spot is confirmed.
 - iii. Handlers on the waiting list have 24 hours to reply affirmatively after notification from the Director testing (by email and telephone) regarding an available active roster spot.
 - iv. If the handler does not reply affirmatively within 24 hours, then the Director of Testing will offer the active roster spot to the next entry on the waiting list. Once an active roster spot is accepted, the fee will be deposited and subject to the refund rule in Section (2)(i).
- d. If a handler requests to cancel a test entry, such request will be handled as follows:
 - i. If the Director of Testing receives notification that a handler wishes to pull a dog from a test roster at least 30 days prior to the test date, a refund will be offered.
 - ii. If a dog on the test roster becomes sick or injured prior to the test, the entry will be refunded provided that the Director of Testing receives a note or other supporting document from a licensed veterinarian detailing the injury or sickness.
 - iii. In the event of extraordinary circumstances not contemplated by these rules, a decision on whether to offer a handler a refund will be made after the test and by a majority vote of the Board.
 - iv. The Director of Testing shall have discretion to manage daily test rosters and run order to accommodate reasonable requests by handlers.
- d. The number of test entries per handler per test day is limited to three (3), except if the test is not filled at 30 days prior to the test date. In the case of a partially full test (at the 30-day cut-off date, a the Director of Testing may allow a handler up to one half of the available test slots based on the test entry formula from NAVHDA (i.e. an all natural ability test will have a maximum of ten (10) slots. Thus, the maximum number of test slots per handler per test day would be five (5) slots).

Section 2: Test Gunners

Eligible test gunners must meet the following criteria:

- a. All gunners shall be at least 18 years of age and voting members in good standing with RMC-NAVHDA.
- b. All UPT-UT gunners shall have handled a dog in at least one UPT-UT test.

- c. Gunners shall provide their own break open 12 or 20 gauge shotgun.
- d. Factory ammunition provided by the club, is to be used during all tests. No hand loads are to be used.
- e. Test gunners will be selected by the Director of Testing from the membership, based upon the above qualifications and a demonstrated ability to be safe and accurate.

Section 3: Member Conduct during Training Days

- 1. Safe handling of dogs and firearms must be observed at all times.
 - i. All participants and spectators in fields where live ammunition will be used must wear a fluorescent (Hunter) orange hat or piece of clothing (e.g. vest or shirt).
- 2. All rules and regulations established by the owner of the training grounds, such as Colorado Parks and Wildlife or a private landowner, must be observed at all times. This includes the requirement to have a valid Colorado small-game hunting license to shoot game on the property.
- 3. All dead game must be removed from the grounds.
- 4. All trash and debris, including spent shotgun shells, should be collected and must be removed from the grounds.
- 5. Members should be particularly aware of other users on public properties, such as State Wildlife Areas and respect their right to access and use the property for wildlife recreation.
- 6. All dogs must be under control at all times on training and test days.
 - i. Dogs must not interfere with or cause a distraction to other dogs or handlers.
 - ii. Dogs should be tethered, leashed or under absolute voice control by its handler, except when actively training in the field or in the water.
- 7. Handlers are expected to arrive on time, to participate in training activities in a constructive manner, to assist training volunteers and other handlers when requested.
- 8. Anyone not following the rules or who otherwise jeopardizes the privilege of using the grounds will be asked to leave.